



SUPPLEMENTARY INTERVIEW INFORMATION

Name: _____ **Position:** _____

Please provide your availability by stating “Yes” or “No” in each of the boxes below:

	MON	TUES	WED	THURS	FRI	SAT	SUN
Mornings (6:00 a.m. - 12:00 p.m.)							
Afternoons (12:00 p.m. - 4:00 p.m.)							
Evenings (4:00 p.m. - 1:00 a.m.)							

Fall (September – December) Winter (January – April) Summer (May – August)

Please provide any additional information regarding your availability: _____

I would prefer to work a minimum of _____ hours and a maximum of _____ hours per week.

If not selected for the position you are interviewing for, which of the following part-time opportunities would you be interested in being considered for if an opening became available?

- Operations Associate Custodial Associate Customer Service Associate
- CARL Associate Program and Facility Associate Track/Skate Program Associate
- Food Services Associate Bar/Wait Staff (Food Services) Cook (Food Services)
- Crew Supervisor (Food Services) Instructor Guard (Aquatics)
- Other (please specify) _____

Which of the following facilities are you willing and able to work at?

- RIM Park Waterloo Memorial Recreation Complex Bechtel Park Waterloo Park
- Older Adult Centres Albert McCormick Community Centre Moses Springer Community Centre

ADDITIONAL INFORMATION

1. Do you have current certification in Standard First Aid/CPR? Yes No
 If not, are you willing to obtain your certification within 6 months of your hire date? Yes No
2. Do you have any relatives who are currently employees or elected officials at the City of Waterloo? Yes No
 If yes, please list their name(s): _____
3. Have you ever been convicted of a criminal offence for which a pardon was not granted? Yes No
4. If you are interested in the Instructor Guard position, are you willing to work a minimum of 9 hours/week? Yes No

Please be advised that part-time positions at the City of Waterloo require a satisfactory police records check as a condition of employment.

I agree and understand that the information given on this form and contained in my application is true and correct. I understand that any material misrepresentations or omissions shall constitute just cause for the termination of my employment with the City of Waterloo. If an offer of employment is made, I agree to comply with all City of Waterloo policies, rules and regulations and any other terms and conditions of employment. My employment will be conditional upon attendance at all training sessions, submission of required documents and satisfactory job performance.

Signature

Date